

**BOARD FOR CONTRACTORS COMMITTEE
MEETING DRAFT MINUTES**

The Board for Contractors Committee (The Committee) met on Monday, April 19, 2010, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Michael Redifer, Chairman
William Rusher, Vice Chairman
Robert Kirby
Jack Miller

The following DPOR staff attended the meeting:

Jay W. DeBoer, Director
Mark Courtney, Deputy Director
Eric L. Olson, Executive Director
Adrienne Mayo, Regulatory Boards Administrator
Leas Roth, Licensing and Education Administrator
Karen Bullock, Administrative Assistant
Whitney Fulcher, Education Specialist

Chairman Michael Redifer called the meeting to order at 2:01 p.m.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Kirby** seconded by **Mr. Miller**.

Approval of Agenda

The Minutes from the December 7, 2009, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Kirby**, seconded by **Mr. Miller**.

Minutes Adopted

There was no Public Comment.

Public Comment

Items requiring Board action are marked with an asterisk (*):

Education Provider Applicants:

Education Provider Applications*

Applications for proposed education providers and courses were reviewed and the Committee recommendations are as follows:

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve (2 classes) Massanutten Technical Center - Vocational (Classroom) Backflow course.

Massanutten Technical Center

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve (8 classes) Contractors Institute - Continuing & Vocational (Classroom & Online) Gas Fitter, Electrical, HVAC and Plumbing course.

Contractors Institute

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve (1 class) Contractor Review – Continuing (Classroom) Electrical course.

Contractor Review

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve (1 class) retroactive approval though Feb. 6, 2010 American Inspection Agency, Inc. – Continuing (Classroom) Electrical course.

American Inspection Agency, Inc.

After discussion, and a motion by **Mr. Rusher** seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve (1 class) Trumbo Electric, Inc. – Continuing (Classroom) Electrical course.

Trumbo Electric, Inc.

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve (3 classes) @ An Apex Education – Contractor Pre-License & Remedial (Online) & Continuing Basic Electrical course.

@ An Apex Education

Frank Goodman on behalf of Liberty University attended the meeting and addressed the Committee.

Liberty University

After discussion, and a motion by **Mr. Rusher** seconded by **Mr. Miller**, the Committee unanimously recommended that the Board deny approval of Liberty University – Continuing (Classroom) Electrical course.

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve (1 class – retroactive 4-17-10) Bobo Technologies – Continuing (Classroom) Electrical course.

Bobo Technologies

David Duey on behalf of Premier Electrical attended the meeting, addressed the Committee and withdrew his application.

Premier Electrical

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve (1 class) Premier Electrical – Continuing (Classroom) Plumbing course.

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve (1 class) Lockheed Martin Corp. – Continuing (Classroom) Electrical course.

Lockheed Martin Corp.

Deborah Tomlin on behalf of Central VA Contractors Education attended the meeting and addressed the Committee.

Central VA Contractors Education

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve (1 class) Central VA Contractors Education – Contractors Pre- License Education (Classroom) Basic course.

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve (vocational – 1 class) and deny (continuing – 1 class) National Technology Transfer, Inc. – Continuing & Vocational (Classroom) Electrical course.

National Technology Transfer, Inc.

Arthur Smith on behalf of ASAP Compressors attended the meeting and addressed the Committee.

ASAP Compressors

After discussion, and a motion by **Mr. Kirby** to reject staff recommendation for approval, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board deny (2 classes) ASAP Compressors – Continuing Education (Classroom) HVAC course.

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve (1 class) Harford Co. Electrical Contractors Assoc. & Apprenticeship – Continuing Education (Classroom) Electrical course.

Harford Co. Electrical Contractors Assoc. & Apprenticeship

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve (2 classes) ACR Construction Education LLC – Continuing Education & Remedial (Classroom) Electrical and Contractor course.

ACR Construction Education LLC

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve (1 class) All Star Professional Training – Continuing Education (Online) HVAC course.

All Star Professional Training

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve (2 classes) Construction Workforce Training Center – Continuing Education & Vocational (Classroom) Electrical course.

Construction Workforce Training Center

Shannon Collins and Jack Jones on behalf of JATCC – Local 540 attended the meeting and addressed the Committee.

JATCC – Local 540

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Miller**, the Committee unanimously recommended that the Board approve (3 classes) JATC – Local 540 – Continuing Education (Classroom) Plumbing, HVAC and Gas course.

After discussion, and a motion by **Mr. Miller**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve (1 class) South Atlantic Well Driller Jubilee – Continuing Education (Classroom) Certified Water Well Systems course.

**South Atlantic Well
Driller Jubilee**

Adrienne Mayo introduced staff member, Leas Roth as the new Licensing and Education Administrator

**Other Education-
Related Item**

There was no old business.

Old Business

Items requiring Board action are marked with an asterisk (*):

New Business

Experience Requirement – Backflow Prevention Device Workers

Mark Rodriguez and Michelle Wilkerson, representatives of the Virginia Irrigation Association addressed the Committee and expressed interest in forwarding recommendations to the Committee for future review and consideration concerning landscape irrigation and the experience requirement for Backflow Prevention Device Worker certification. The Committee thanked them and request forwarding recommendations to board staff.

Criminal History - Affidavit*

The Committee discussed submission of an affidavit by contractor and tradesman applicants whose criminal history has been previously reviewed and approved by the Board. After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Miller**, the Committee unanimously recommends the Board accept up to five years from the Board's review an affidavit that certifies having no subsequent convictions. The Committee further recommends contractor applicants continue to submit a certified copy of their criminal conviction record with each application

Water Wells and Submersible Pump Installation

Wade Fently, representative of the Virginia Water Well Association addressed the Committee concerning the installation of submersible pumps in water wells. The Committee affirmed that the regulations identify those contractors and/tradesman who may perform these installations. No action was taken by the Committee.

Individual License/Certification – Substantial Equivalency

Board staff shared with the Committee receiving an increase of individual applications from other states of which the Board has no examination or reciprocity agreement. The Committee affirmed the Board will continue to make determination of substantial equivalency for such applications and no action was taken.

SDS Contractors*

Program updates concerning individual certification and licensing requirements for onsite sewage systems was presented to the Committee. After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommends the Board effective December 31, 2010 require all Qualified Individuals of Sewage Disposal System Contractors hold the individual license issued by the Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals.

Elections

After a motion by **Mr. Kirby**, seconded by **Mr. Miller**, Mr. Rusher was nominated as the new Committee chairman. The Committee unanimously voted yes.

Chairman Redifer entertained a motion to adjourn from **Mr. Kirby**, seconded by **Mr. Miller** and approved unanimously by the Committee. The meeting adjourned at 4:41 p.m.

Adjourn

Michael Redifer, Chairman

Date